XPRESS FORMS USER ENROLLMENT REPORT

Date: _____

Firm Name: _____ **NWMLS Office No.:** _____

Use this form to enroll Xpress Forms Users from your office as required by the Xpress Forms Subscription Agreement.

1. List all office personnel and identify their classification.
2. To avoid double entries in the database, please provide us with the exact spelling of the name of the User as on the User's license (where applicable); no nicknames please.
3. Ensure that each User is a member of Washington Realtors.
4. Email address is mandatory.

Note: a) Be sure to have your users, including yourself, submit an Xpress Forms Password Non-Disclosure Form and Personal Information form to NWMLS in order to complete the enrollment process.

b) Fill in roster information on next page. If you need additional entries reprint a blank second page as needed.

Pricing Levels: The pricing levels are as follows:

1. 5 Users or less: $50 one-time fee (plus sales tax)
2. 6 to 25 Users: $75 one-time fee (plus sales tax)
3. 26 to 50 Users: $100 one-time fee (plus sales tax)
4. 51 Users or more: $125 one-time fee (plus sales tax)

Payment options:

Check #   _____ (Payable to NWMLS)   Amount: $ _____

If you are paying by credit card, please call to make your payment: 425.820.9200

Signature below authorizes payment and enrollment.

Authorized by Broker: _____
                                          Signature   Date

XPRESS FORMS USER ENROLLMENT REPORT

Firm Name: _____

Add	Name and Email (Spell name exactly as on license, if applicable)	Classification Designated Broker/Branch Manager Broker/Clerical/Unlicensed Assistant	Licensed Yes	No	To be used by NWMLS Staff
❑	Name: _____ Email: _____	_____	❑	❑	_____
❑	Name: _____ Email: _____	_____	❑	❑	_____
❑	Name: _____ Email: _____	_____	❑	❑	_____
❑	Name: _____ Email: _____	_____	❑	❑	_____
❑	Name: _____ Email: _____	_____	❑	❑	_____
❑	Name: _____ Email: _____	_____	❑	❑	_____
❑	Name: _____ Email: _____	_____	❑	❑	_____
❑	Name: _____ Email: _____	_____	❑	❑	_____
❑	Name: _____ Email: _____	_____	❑	❑	_____
❑	Name: _____ Email: _____	_____	❑	❑	_____
❑	Name: _____ Email: _____	_____	❑	❑	_____
❑	Name: _____ Email: _____	_____	❑	❑	_____
❑	Name: _____ Email: _____	_____	❑	❑	_____